



COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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May 8, 2006

IN REPLY PLEASE

REFER TO FILE: A-0

TO: Each Supervisor

FROM: Donald L. Wolfe *D. Wolfe*
Director of Public Works

Jon Fullinwider
Jon Fullinwider
Chief Information Officer

ADVANCE NOTIFICATION – INTENT TO FILE A SOLE SOURCE CONTRACT TO SUPPORT THE ELECTRONIC DEVELOPMENT AND PERMIT TRACKING SYSTEM (eDAPTS)

As you know, there have been some difficulties in fully implementing the eDAPTS application for the County as initially contracted. Accela, the developer of the eDAPTS software application, has committed to resolving many of the issues previously identified with the delivery of their next version, due in mid-July. This version is intended to allow Public Works to start processing Land Development requests and Building and Safety permits. We expect to test the release and implement it in at least one Building and Safety permit office by the end of this calendar year.

In an effort to ensure successful and timely implementation of key components of this next release, we have implemented the following high priority actions:

- Development of a new Project Plan and Schedule;
- An executive level commitment, by Accela and the County, to fully achieve the revised schedule, including core functionality referenced above, by December 2006;
- Assignment of a single, full time Project Manager;
- More stringent quality control procedures; and
- Improved communication processes.

Collectively, these efforts are already showing very positive results.

To date, the implementation component of the contract with Accela has been extended twice since being approved by your Board on June 18, 2002, and will presently expire on December 31, 2006. These extensions were necessary for Accela to understand

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and meet the comprehensive requirements of the Countywide land-based permitting system. If this next phase of the implementation process is successful, another extension may be requested.

Accela's next release contains functionality deemed absolutely essential for the County's core functionality. Successful implementation of this next release by the December 31, 2006, deadline will be a critical decision factor for further expanding eDAPTS functionality. As a risk mitigation factor, we wish to hire ATTEVO, Inc. to provide technical expertise and assistance in managing this critical phase of the very complex eDAPTS project.

This memorandum is to notify your Board that we intend to initiate negotiations with ATTEVO for a sole source support services agreement. It is anticipated that this agreement will have a term of 7 months commencing upon Board approval and contract execution. The anticipated cost of these support services is not to exceed \$353,000.

ATTEVO is uniquely qualified to assist us with this project due to their previous experience and knowledge of Accela's software, having assisted other government agencies in the implementation of this software, in similar business environments, over several years. ATTEVO is authorized by Accela to assist in the implementation of their product. Other vendors would require a time-consuming learning curve and extensive resources from Public Works and Accela to fully understand our business requirements and the software capabilities.

All eDAPTS departments agree that implementation of core Public Works Land Development and Building and Safety permit activities will be a critical measure of the County's and Accela's ability to meet the remaining Countywide eDAPTS objectives. A services agreement with ATTEVO will significantly improve the likelihood of success for this critical milestone.

We will proceed with sole source contract negotiations with ATTEVO prior to bringing this item to your Board, anticipated to be in May 2006.

If you have any questions, please contact us.

NDN:tao

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c: Chief Administrative Office
Executive Office
IT Board Deputies